



<input type="checkbox"/> 新訂房 New Reservation		<input type="checkbox"/> 修改 Amendment		<input type="checkbox"/> 取消 Date of Cancellation, by _____	
訂房代號 Reservation No :			E-mail:		
房客姓名 Guest Name		聯絡電話 Contact TEL			
聯絡人 Contact Person		傳真 Fax No			
抵達日期 Arrival Date		接機 Pick-up To Hotel		<input type="checkbox"/> Limo NT\$ _____ (one way) Flight No. _____, Arrival Time: ____:____	
離開日期 Departure Date		送機 Pick-up to Airport		<input type="checkbox"/> Limo NT\$ _____ (one way) Flight No. _____, Arrival Time: ____:____	
	<b>房型</b> Room Type	<b>床型</b> Bed Type	<b>間數</b> No. of Rooms	<b>優惠價/晚</b> Special Rate	<b>備註</b> Remarks
1.	雅緻客房 Superior Room	一大床 King (180cm*210cm)		NT\$3,410net/night	含一早 1 Breakfasts Included
2.	雅緻客房 Superior Room	一大床 King (180cm*210cm)		NT\$3,740net/night	含兩早 2 Breakfasts Included
	豪華客房 Deluxe Room	一大床 King (180cm*210cm)		NT\$4,070net/night	含一早 1 Breakfasts Included
3.	豪華客房 Deluxe Room-Twin/King	兩小床 Twin (120cm*210cm*2)		NT\$4,620net/night	含兩早 2 Breakfasts Included
<p>-此訂房單之房間價格，已含稅及服務費 This special room rate includes taxes and service charge as above.</p> <p>-每房含兩早；如要增加第三客早餐，每人 NT\$380 net Two breakfasts per room. (Additional breakfast is NT\$380 net)</p> <p>-入住時間為下午三點，退房時間為中午十二點 Check in time after 15:00, check out time before 12:00.</p> <p>-如需加床(限豪華客房以上房型)每張收費 NT\$1,000 NET (含一客早餐及備品)。 Extra bed charges are NT\$1,000 for each. (Includes one breakfast and bath products)</p>					
付款方式 Billing Instructions		<input type="checkbox"/> 現金 Cash <input type="checkbox"/> 刷卡 Credit Card <b>Total:</b> _____ (NT\$ _____ * _____ Rooms * _____ Nights = NT\$ _____ + Limo NT\$ _____)			
Credit Card Type 卡別		<input type="checkbox"/> VISA <input type="checkbox"/> MASTER <input type="checkbox"/> American Express <input type="checkbox"/> JCB <input type="checkbox"/> 銀聯卡 <input type="checkbox"/> 其它 Others _____		Name of Card Holder 持卡人	
Credit Card No. 卡號		_____ - _____ - _____ - _____		Valid Dates 有效日期	
Card Holder Signature 持卡人簽名					

I Please return the completed reservation form via e-mail [windsorrsyn@windsortaiwan.com](mailto:windsorrsyn@windsortaiwan.com) or Fax: 886-4-2462-1966

Accepted By Hotel Clerk		Accepted Booking Date	
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